

PUBLIC CONSULTATION STRATEGY GUIDELINES

Applicant: UrbanSolutions Planning & Land Development Consultants Inc.
Location: 78 & 80 Marion Street and 3302 & 3306 Homestead Drive, Mount Hope, Hamilton, Ontario
Owner: Branthaven Mount Hope Inc.
RE: Draft Plan of Subdivision, Official Plan and Zoning By-Law Amendment Application Submissions

GUIDELINES	URBANSOLUTIONS STRATEGY
Target audience of the consultation	The target audience for this application is the general public and adjacent land owners within 120m of the subject land. This will specifically affect the residents of the Mount Hope area.
If done, record of consultation efforts made before the application was submitted	<p>UrbanSolutions met with the City of Hamilton for a Formal Consultation meeting on July 13, 2016. At this meeting the requirements of the planning applications were discussed and agreed upon. Since this meeting there has been an extensive amount of consultation with the City of Hamilton Planning and Engineering departments as well as the Owners, Engineers and Planners associated with the Mountaingate Subdivision to the west of the subject lands.</p> <p>Since the initial Formal Consultation meeting, the development proposal has changed. A Formal Consultation Waiver was submitted to the City of Hamilton on October 17, 2017 to formally present the revised development proposal to the City of Hamilton prior to submission of a Draft Plan of Subdivision, Official Plan and Zoning By-law Amendment applications.</p> <p>The Formal Consultation Waiver was received on November 17, 2017 and indicated the studies and plans required for submission in relation to the revised development proposal.</p>

List the stakeholders and how they are impacted	To be determined.
Tools to be used to consult/engage the public	<p>The following tools will be used to consult/ engage the public:</p> <ul style="list-style-type: none"> • UrbanSolutions will post a notification sign, following guidelines provided by the City of Hamilton. This sign will provide relevant information related to the purpose and intent of the requested changes to the applicable Draft Plan of Subdivision, Official Plan and Zoning By-law Amendment. • In proximity to the public notification sign, UrbanSolutions will post a sign detailing contact information of our firm. This will allow members of the public to call or email and make inquiries regarding the proposal. • Our office will attend and be prepared to provide a presentation at the statutory public meeting held at Planning Committee. • In the event the Ward Councilor requests a neighbourhood information meeting, UrbanSolutions would be happy to attend a meeting, present the development proposal and answer questions of the public. • A Microsite will be provided for this project that will be posted on the UrbanSolutions website once the applications are deemed complete. This Microsite will provide members of the public access to all information, plans, reports and timelines associated with the planning applications. This will allow the public to review the planning applications and associated documents. There will be an email link and phone number provided for our office as well as the associated City Planner on file so the public may submit questions or concerns.

Timing of consultation	The preparation of the public notice sign and statutory public meeting will ultimately be determined by the City. Once determined UrbanSolutions will be in a position to provide any of the neighboring residents with consultation at their convenience or answer any questions associated with the project.
Method to receive document comments	Contact information for UrbanSolutions will be available on the posted notification sign as well as on the UrbanSolutions website. Comments received will be reviewed and provided to the City.
Proposed participants in consultation and their role	Unknown at this time.
Requested City resources	None.
Expected/Potential Issues	None.