



**Hamilton**

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Planning and Economic Development Department  
Development Planning, Heritage and Design  
71 Main Street West, 5<sup>th</sup> Floor, Hamilton ON L8P 4Y5  
Phone: 905-546-2424 Fax: 905-546-4202

February 6, 2023

File(s): 25T-202302  
25CDM-202303

Urban Solutions Planning C/O Matt Johnston  
3 STUDEBAKER PI. UNIT 1  
HAMILTON ON  
L8L 0C8

Dear Sir / Madam:

**Re: Notice of Complete Application(s) by Urban Solutions Planning C/O Matt Johnston for Draft Plan of Subdivision and Draft Plan of Condominium for Lands Located at 250 First Road West, Stoney Creek (Ward 09)**

Thank you for choosing the City of Hamilton for your planning applications.

In accordance with the provisions of the *Planning Act*, all of the information and material required for this/these applications has/have been provided and it is/they are deemed complete.

It is our goal to provide you with efficient and timely processing of your applications so that you may receive a decision as soon as possible. Your applications has/have been assigned to **Morgan Gowans** for processing. This planner will soon be in contact with you regarding your applications.

Should you have any questions or require assistance at any time throughout the planning process, please feel free to contact either Morgan Gowans at 905.546.2424 ext. 5865 or by email at [morgan.gowans@hamilton.ca](mailto:morgan.gowans@hamilton.ca), or myself at ext. 5863.

Yours truly,

Charlie Toman  
Senior Project Manager  
Development Planning - Rural Team

CT

cc: 256 First Road West Inc. C/O Nicole Cimadamore  
3170 HARVESTER Rd. SUITE 200  
BURLINGTON ON  
L7N 3W8